

BRIDGEPORT ELEMENTARY SCHOOL

"Home of the Rockets"



A Title I Schoolwide Project 2024-2025



PARENT

HANDBOOK

Cooperation

Between

Family Members, School Personnel, and Student

Means

A POSITIVE EDUCATIONAL EXPERIENCE FOR THE STUDENT

Principal: Ms. April Cody 423-623-5780

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Schoolwide Programs

All Cocke County schools are currently operating as Title I Schoolwide Programs. In the past, only certain children (usually those who had low scores on achievement tests) could receive Title I services. Now any child in the school who experiences difficulty receives needed help quickly. Title I money is combined with other money to upgrade the educational program of the entire school to raise the academic achievement levels of all students. All children in a schoolwide program school are considered to be Title I students, and are eligible to receive services and use materials that are provided to schools within our system.

Title I Funds

The federal government provides funds to the state and Cocke County receives these funds from the state of Tennessee. To get these funds, the county must send a plan to the state that describes the following:

- *What all students are expected to know
- *The performance standards that all students are expected to meet
- *Ways student progress will be measured

Title I Funds at Bridgeport Elementary

To get Title I money, Bridgeport Elementary had to develop a plan that

- *Identified strengths and weaknesses of their educational program
- *Set goals for improvement
- *Develop activities that enable the school to achieve the goals

This plan is called the Tennessee School Improvement Plan (TSIP), and it is developed through the cooperation of the school administrators, teachers, parents, Board members, and community business leaders. The purpose of the plan is to look at the school relative to how it is meeting State and National performance standards and guidelines. The plan offers suggestions and ideas in carefully constructed action plans that aid the school in meeting the required performance standards.

Title I Money Allocation for 2024-2025 at Bridgeport Elementary

Schools receive money allocations each year based upon the poverty level of the school which is based upon the number of students who were economically disadvantaged in the previous year. The month during each year that is most favorable for the school system to receive money is used for the purpose of allocating money to the schools. For the 2024-2025 school year, Bridgeport Elementary will receive Title I money. The money is budgeted and is used for the following:

Paraprofessionals Instructional materials Instructional software Instructional equipment

Schools in Cocke County receive money allocations based upon the yearly ranking of the school relative to the number of students who were economically disadvantaged (direct certified students) in the previous year.

Family Engagement Policy

The Cocke County Board of Education has a Parent and Family Engagement Policy which includes a Title I Parent Engagement section for our schools. A copy of the policy is shown on the following pages in this handbook. The policy explains the importance of communication and cooperation between the school administrative staff and teachers with parents of children who attend schools within the Cocke County School System. Good family relations are an important part of education that is sought after by schools in our system. School administrators are encouraged to involve parents in decision making and policy making developments at schools. If you have questions about anything included in the policy, you may direct those questions to Kristy Overholt, the Title I and Parent Involvement coordinator for the Cocke County school system. Her office is in the Cocke County Board of Education building located at 305 Hedrick Drive. She can also be contacted by phone at 423-623-7821 ext. 2018.

Bridgeport Elementary School Parent Compact 2024-2025

As a parent/guardian I will:

Attend and participate in parent involvement activities.
Practice consistent communication with my child, my child's teacher, and the school.
Ensure that homework assignments are completed.
Ensure that my child attends school regularly and arrives to school on time.
Parent Signature
As a teacher I will: Provide meaningful and quality instructional activities.
Provide a classroom environment that is positive and supports student learning and growth.
Provide consistent information to families and the students concerning academic progress.
Maintain ongoing communication between school and home.
Teacher Signature
As a student I will: Attend school regularly and get to school on time.
Do my very best to be successful in school.
Obey all school and classroom rules.
Student Signature

Cocke County Schools Family Engagement Policy

- 1. The Cocke County Board of Education will ensure that all families are represented in the policy development process by providing attention to cultural, economic, language, and demographic issues that allow for total access by all to the process.
 - A. District and school-based action teams will consistently ensure varied and diverse involvement (exs. School Improvement Teams, advisory members to curriculum development projects, parent-teacher teams, Consolidated Plan Total Team, etc.)
 - B. Representatives of all families will be able to express their ideas and concerns by responding to surveys and other information gathering devices.
- 2. The Cocke County Board of Education will provide necessary support to ensure understanding and implementation of Federal, State, and local standards for family engagement.
 - A. Staff development will be provided for individual schools on effective practices that lead to measurable family engagement.
 - B. Each school will develop and implement a plan of effective practices that lead to measurable family engagement.
- 3. The Cocke County Board of Education supports clear articulated goals for the extent and type of family engagement.
 - A. Measurable goals for increasing the level and quality of family engagement are required as part of each School Improvement Plan.
 - B. Each school's efforts to increase the level and quality of family engagement are well documented, monitored, and evaluated, and best examples of what works are shared.
- 4. The Cocke County Board of Education will conduct the necessary evaluation to promote continuous improvement of the engagement of all families.
 - A. The school will conduct an annual assessment of the family engagement policy.
 - B. The relationship of the academic achievement of students and the involvement of their families will be assessed and reviewed annually.
 - C. All assessments will be comprehensive and not limited to Title I schools.
- 5. The Cocke County Board of Education requires family engagement at all school sites.
 - A. Each school will develop, implement, and evaluate a policy and plan to promote family engagement activities with an emphasis on student learning.
 - B. Each year's plan will include an annual measurement that will determine progress toward the specific goals of the plan.
 - C. Each school's yearly assessment will be reviewed by the Board.
 - D. Each school will have a designated person or team to coordinate activities and document parent engagement.

6. The Cocke County Board of Education will provide procedures for parents to access and understand course of study or curricular materials as well as Federal, State and local standards.

- A. Parents will be provided specific training to ensure their understanding of topics such as State Curriculum Frameworks, State Performance Indicators, achievement standards, assessment procedures, and other topics that build the capacity for families to understand and be meaningfully involved in their children's academic experiences.
- B. The district will maintain a parent/family resource person that assists in the distribution of information to parents.
- C. Each teacher will do a monthly letter on units of study, explaining how the unit fits into the curriculum and why it is important to the student's education.
- D. The district and schools will utilize effective communication to share information about curriculum, achievement standards, and assessment to parents (newspaper, newsletters, "opportunities to learn", etc.).

7. The Cocke County Board of Education recognizes that parenting skills are of utmost importance to success of school achievement.

- A. Professional development will be provided to all staff to build the capacity to create and sustain effective parenting practices.
- B. Parenting classes will be offered throughout the school district to assist and support parents in becoming effectively engaged in their children's education.
- C. Through effective communication procedures, the Family Resource and ESL personnel will provide services and assistance to parents (examples may include newsletters, parent meetings, personal contacts, etc.).

8. The Cocke County Board of Education incorporates family involvement in decision-making and governance.

- A. Through representation on committees such as the Consolidated Planning Total Team, all families will have meaningful involvement in district governance and decision making.
- B. The district will acquire community input on pending policies, practices, and decisions which affect students and families.
- C. Individual schools will formulate plans which include families in the decision-making process.
- D. Individual schools will maintain an active school improvement team which is inclusive of representation from all families.

9. The Cocke County Board of Education endorses the concept that on-going and meaningful professional development is an essential element in the engagement of all families.

- A. Professional development on family engagement will be provided to all professional and support staff.
- B. Professional development on family engagement will be provided to families including specific programs identified as necessary and appropriate by the district.
- 10. The Cocke County Board of Education will specify district and site budget lines to the effective development, implementation, and measurement of district and school-based family engagement programs.

- A. Each school will be given a specified amount of funds (Title I), which are earmarked monies for family engagement programs.
- B. Through annual reports, the district will ensure that Title I funds are spent in accordance with program assurances.

11. The Cocke County Board of Education will require system supervisors to work with school administrators, teachers, and parents to design improvement strategies at all schools in the system.

- A. System supervisors will help school administrators to develop strategies so they can work with teachers and parents to develop individual strategies based upon student performance data to produce homework assignments that are parent friendly.
- B. System supervisors will work with school administrators to assist them in developing strategies for involving parents in developing ways to improve student attendance at each school.
- C. System supervisors will work with school administrators, teachers, and parents to develop strategies that will lead to better discipline

among students at all schools.

12. The Cocke County Board of Education endorses and will work to involve all family groups in family engagement activities to be offered at the district and school levels.

- A. System wide and individual school meetings and activities will be scheduled so that they will be more accessible to parents.
- B. The system and local schools will work on helping to arrange transportation for families or family members who notify the system or school prior to the meeting that they are unable to attend the meeting due to a need for transportation.
- C. The system and individual schools will use a program format that is easy for everyone to understand.
- D. The system and individual schools when informed of a need for an interpreter will provide interpreters at meetings who will act as interpreters for those parents who do not speak English.

Annual Title I Meeting

Each school has an annual Title I meeting. You will receive a letter letting you know when and where the meeting will be held. Please make plans to attend the meeting if at all possible, because this is your opportunity to learn about Title I. Also, policies, procedures, and curriculum that your child will be required to follow and study will be discussed. This meeting is also another opportunity for the school to get information from parents about what they would like to see included in the school program.

Program Evaluation

Each spring, in early May, parents receive a <u>Program Evaluation</u> survey. This survey allows parents to participate in the process of school review and school improvement. The <u>Program Evaluation</u> survey gathers information from parents about what they consider have been effective practices in the schools toward providing educational services to their children. This survey will be routed to you through Google Forms. When you receive this survey, please take time to complete this evaluation by the given deadline. The schools in Cocke County solicit parent suggestions as to the operation of their children's educational experience. You will find the results of last year's survey at the end of this document.

Annual Review

The <u>Annual Review</u> provides information to parents and the community about yearly progress toward expected subject area performance standards. Each school will be rated on how well it performs.

<u>The State of Tennessee Report Card</u> reflects how each school ranks relative to academic attainment and value-added gains. This system uses the <u>TCAP Criterion Referenced Academic Achievement</u> test results to determine if schools are making expected gains. At the high school level certain End of Course" (EOC) subjects are used to determine if high schools are making expected gains. The CRT scores are used to determine if students are below basic, basic, proficient, or advanced.

Bridgeport Elementary Report Card

Director of Cocke County Schools: Mr. Manney Moore

Principal: Ms. April Cody

District Enrollment:		
School Enrollment:		
Administrators:		
Economically Disadvantaged:		
Students with Disabilities:	13.16%	
English Learners:	0.00%	
Black:	37.00%	
Black/ White:	1.86%	
Indian:	1.12%	
Indian/ White:	0.74%	
White:	95.91%	
Female:	50.19%	
Male:	49.81%	



Percentage of Students Proficient and Advanced on TCAP

School					
Bridgeport	Grade	ELA	MATH	SCIENCE	SOCIAL STUDIES
	3rd	25.90%	37.00%	18.50%	N/A
	4th	71.40%	50.00%	53.60%	N/A
	5th	25%	34%	30%	N/A
	6th	38.90%	30.60%	44.40%	2.80%
	7th	33.30%	42.90%	52.40%	54.80%
	8th	26.70%	63.30%	40.00%	30.00%

ACADEMIC ACHIEVEMENT - DO STUDENTS UNDERSTAND THE MATERIAL?

The academic achievement indicator measures the percentage of students performing on grade level on state assessments as well as the improvement in this percentage from one year to the next. A student is considered on grade level if he or she scores "proficient" or "advanced" on state exams, known as TNReady or TCAP.



Level of Growth (TVAAS) on TCAP

School					
	Grade	ELA	MATH	SCIENCE	SOCIAL STUDIES
	3rd			INFORMATION NOT RELEASED YET	
	4th				
	5th				
	6th	1			
	7th				
	8th				

STUDENT ACADEMIC GROWTH - ARE STUDENTS IMPROVING?

The student academic growth indicator measures individual student growth using the value-added model known as the Tennessee Value-Added Assessment System (TVAAS).

All schools and districts receive an overall student growth level equal to their TVAAS composite level, which ranges from Level 1 to Level 5 with Level 5 being the highest performing and Level 1 being the lowest performing.



CHRONICALLY OUT OF SCHOOL - ARE STUDENTS COMING TO SCHOOL?

The chronically out of school rate is defined as the percentage of students who are chronically absent out of the total enrollment. A student is defined as chronically absent if the student is absent for any reason (including unexcused absences, excused absences, and disciplinary incidences) for 10 percent or more of the instructional days (approximately 18 days) for which he or she is enrolled in the specific school or district. At the state level, the chronically out of school rate represents the percentage of students who are enrolled at least 45 instructional days and who miss 10 percent or more of those days. Chronic absenteeism data based on the 2022-2023 school year.

School: 11.8% District: 23.17% State: not available yet

Per Pupil Expenditures: not finalized yet for the 24-25 school year

For more detailed information about the Tennessee Report Card for your child's school, you may visit the following website: https://reportcard.tnk12.gov

Adult Education and Literacy Classes

Cocke County Schools offer several options for parents and other adults who need to improve their literacy skills or want to obtain a GED (General Education Diploma) or high school diploma. Adult Education classes usually begin in October. To obtain more information, you may call Bryan Douglas at 423-613-0032.

Also, the Cocke County Adult High School offers day classes. All work is completed at the school - there is no homework. For more information, you may contact Bryan Douglas at the Adult High School at 423-613-0032.

Family Resource Center

Our county is fortunate to have a Family Resource Center for families who are experiencing problems or a crisis in their homes. The Cocke County Family Resource Center was established based on the principle that all families and children need social support, but all families do not need the same level of social support. Schools are an essential participant in effectively serving children and their families. However, schools alone cannot address all the challenges faced by children and their families. Therefore, partnerships between schools and concerned stakeholders in the community and state agencies must be developed. The Family Resource Center acts as a liaison between the local schools and social services to help strengthen at-risk families and children. If you would like more information about the services that are offered by the FRC, then please call Diana Samples at 423-248-9294.

SPECIAL MESSAGE TO OUR PARENTS

Parent involvement is a very important component of the Federal Title I Program. For this reason, parent involvement is a primary focus of the Title I program and the Cocke County School System. Extensive research has shown that when parents are involved in children's schools and education, children have higher grades and standardized test scores, improved behavior at home and school, and better social skills and adaptation to school. Programs and interventions that engage families in supporting their children's learning are linked to higher student achievement. Students with highly involved parents are also more likely to gain in both reading and math than children with less involved parents.

Each of our eleven Title I schools in Cocke County is represented by a parent involvement advisory board member. Listed below are the 2024-2025 board members and the school they represent.

Ms. Joanie Stokely **Bridgeport Elementary** Cocke County High Ms. Heather Williams Mr Edwin Franks Cocke County High Cocke County High Ms. Amy Hammonds Cocke County High Ms. Tammy Salvers Ms. Laura Whaley Cosby Elementary Cosby High School Ms. Erin Woods Centerview Elementary Ms. Laura Calfee Del Rio Elementary Ms. Gail Cooper **Edgemont Elementary** Ms. Kara Shelton Ms. Lindsev Shults **Grassy Fork Elementary** Northwest Elementary Ms. Karen Ellis Parrottsville Elementary Ms. Macy Hooper Smoky Mountain Elementary Mr. Sam Phillips

Additional members on the parent advisory board are Ann Balch and Jamie Carlson community representatives, along with Cocke County School Board member Rose Lovell, Kathy Holt, Dennis Balch, Amanda Waits, and Kristy Overholt, all representing the Cocke County School System.

The Cocke County Parent Involvement Program has a very informative web site. We would appreciate you visiting the web site. We also encourage you to make suggestions that can improve the web site so it will be even more beneficial to parents. Currently we are working on a Federal Programs site that will have a plethora of information where federal programs are concerned. Hopefully, that will be up and working very soon. Currently, the information can be accessed by visiting the Cocke County School System's web site at www.cocke.k12.tn.us and following the "Family Engagement" link.

Report Card Terminology and Definitions

Administrators: These are directors of schools, principals, supervisors, assistant principals, etc.

Attendance: This refers to the attendance rate, the average number of days students attend school as compared to the average number of days the students are enrolled.

Community Eligibility Provision: This program allows schools that predominantly serve low-income children to offer at <u>no cost</u> nutritious school meals to <u>all students</u> through the National School Lunch and School Breakfast Programs. All schools in the Cocke County School System are CEP schools.

Criterion Referenced Tests (CRT): Criterion referenced tests measure an individual student's performance against a predetermined set of standards which are established based on the curriculum.

Dropout Rate: The percentage of those students entering the 9th grade that has dropped out by the end of 12th grade.

Every Student Succeeds Act (ESSA): This act was signed in to law on December 10, 2015. This bipartisan measure reauthorizes the 50-year-old Elementary and Secondary Education Act (ESEA), the nation's national education law and longstanding commitment to equal opportunity for all students.

English Language Learner: (ESL) Non-English speaking students.

Expulsion: A student expelled from school is one who is not allowed to attend school for a period of time greater than ten days, and they are removed from school rolls during the period of expulsion.

Focus Schools are the 10 percent of schools in the state with the largest achievement gaps between groups of students, such as racial and ethnic groups, students from economically disadvantaged backgrounds, students with disabilities and English-language learners.

Graduation Rate: A federally required benchmark which calculates the percent of on-time graduates with a regular high school diploma. GED and Special Education diplomas are not allowed to count as a regular high school diploma under regulations from the U.S. Department of Education.

Highly Qualified Teacher: Any public elementary or secondary school teacher who holds at least a Bachelor's Degree, is fully-licensed in Tennessee and submits the required documents to demonstrate competency in the content area(s) being taught.

NDD (status): The progress of students in this school was "not detectably different" (NDD) from the progress of students in the average school in the state.

Normal Curve Equivalent (NCE): Normal Curve Equivalent is the mapping of percentile data into corresponding points in a normal distribution. The purpose is to enable data to be analyzed consistent with the Value-Added Report and the Achievement Report on the Report Card.

Norm Referenced Tests (NRT): Gives a comparison of student performance in five content areas against a national norm group of students taking a similar test. The expectation is that the average score for a school or school system will be at the national average.

Number of Students: Average daily count of students enrolled, which is generally referred to as the Average Daily Membership or ADM. The ADM is used to determine the amount of state funding each system receives.

Observed Score: A student's observed score is the score reported for the student when he or she was tested.

Per Pupil Expenditure (Local, State and Federal): Total current operating expenditures on a per pupil basis. Some examples are instructional materials, maintenance, and transportation.

Predicted Score: A student's predicted score is an expected score, based on his or her performance on previous tests, assuming the student is in the average school in the state.

Priority Schools are the lowest-performing 5 percent of schools in Tennessee, in terms of academic achievement. These schools are eligible for inclusion in the Achievement School District or in district Innovation Zones. They may also plan and adopt turnaround models for school improvement.

Reward Schools are the top 5 percent of schools in the state for performance—as measured by overall student achievement levels—and the top 5 percent for year-over-year progress—as measured by schoolwide value-added data. These 10 percent of schools receive recognition for their success under the accountability system

Suspension: A student who is not allowed to attend school for a period of time not greater than ten days and remains on the school rolls.

Teacher Permits: A permit is permission granted to a local school system to employ temporarily a degreed individual who does not hold a valid license when the school system is unable to obtain the services of a qualified teacher for the grade or subject area in which a vacancy exists.

Teacher Waivers: The teacher is licensed but teaching out of his or her field because no other certified teacher is available to teach that subject.

Title I: Federally funded programs in high poverty schools that target children with low achievement.

Value-Added: Value-added measures student progress within a grade and subject, which demonstrates the influence the school has on the students' performance. This reporting provides diagnostic information for improving educational opportunities for students at all achievement levels.

ESSA and Cocke County's School System

Our school system receives federal funding under the Every Student Succeeds Act (ESSA). During the school year, system supervisors will provide you with important information regarding this law and the education of your child.

ESSA and CCSS Teachers

ESSA requires that all teachers hired to teach core academic subjects be highly qualified. A highly qualified teacher is one with full teaching certification, a bachelor's degree, and competence in subject knowledge and teaching. In Cocke County Schools, 100% of our academic teachers are highly qualified as required and defined by ESSA during each school year. Parents and guardians have the right to request information regarding their child's teachers' qualifications. Upon your request, our office can provide you information on whether a teacher is teaching under an emergency or other provisional status, and the degree major of a teacher and any other graduate degree or certification the teacher has earned.

ESSA mandates that all newly hired teachers must be highly qualified. In the event that Cocke County Schools must employ a non-highly qualified teacher for four (4) or more consecutive weeks, the parents of students receiving instruction from this teacher will be promptly notified in writing by that school's administration. Every effort will be made to ensure that your child is taught by competent, highly qualified professionals.

ESSA and Safety

All Cocke County Schools have been deemed "safe schools" under the guidelines of our state and ESSA. However, should your child become the victim of a violent crime at any Cocke County school, you have the right to request a transfer to another school, pending their enrollment and ability to accept students. Cocke County's school administrators and staff are making every effort to prevent any situation in which your child may not be safe. If you have any questions regarding safety policies or procedures, please contact your schools' principal.

ESSA and Parent Involvement

Under ESSA and Title I, you have the right to be involved in your child's education. The Cocke County School System's Parent Involvement Policy has been posted on the school system website at https://cockecountyschools.org/ and is also placed in each Title I school's office. If you have any questions or comments regarding the parent involvement policy, please contact Kristy Overholt at the Central Office at 423-623-7821, extension

2018. If you have any concerns regarding your child's education, please contact your child's teacher at your school or call that office to make an appointment for further discussion.

Cocke County School System's School-wide Status

Cocke County's eleven (11) Title I schools are designated as "school-wide" schools. This means that these schools may consolidate and use Title I funds together with other federal, state, and local allocations in order to upgrade the educational program for all students at each Title I school.

Additional Information

If you would like additional information about Every Student Succeeds Act or any of the consolidated federal programs in our school system, please call our Central Office at 423-623-7821 to speak with the proper federal program supervisor.

Students with Disabilities

Any disabled student who wishes to participate in any course offering should contact Patricia Ellison, Special Education Supervisor, at 423-623-7179. She can discuss any auxiliary aids or answer any questions about services.

ESSA and CCSS Title I Paraprofessionals

Paraprofessionals, or instructional assistants, are valuable assets to our educational community. Under ESSA, Title I paraprofessionals must have a required academic background in order to provide instructional help to your child. In order to be highly qualified, a paraprofessional must have passed a competency test, earned an associate degree or higher or completed two or more years of higher education. All Title I paraprofessionals in the Cocke County School System are highly qualified as required by ESSA. You also have the right to request information about the paraprofessionals that may work with your child. The school office where your child attends can provide you with paraprofessional qualifications when requested.

Federal Programs

Our schools receive federal funding for participation in the following programs:

Title I, Part A: Improving the Academic Achievement of the Disadvantaged

Title I, Part C: Support Migratory Children with their Unique Needs

Title II, Part A: Teacher Quality

Title III: Language Instruction for Limited English Proficient and Immigrant Students

Title IV: Student Support and Academic Enrichment

Title V: Rural Low-Income School Program

Individuals with Disabilities Education Act (IDEA)

The Cocke County School System affirms that it complies with Title VI and the 1964 Civil Rights Act. Title VI states:

"No person in the United States shall, on the basis of race color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal Financial Assistance."

Anyone who believes that the school system has discriminated against them or another individual may file a complaint. The complaint should be directed to:

Casey Kelley 423-623-7821

and/or:

United States Department of Education Office of Civil Rights 400 Maryland Avenue, SW Washington, D. C. 20202-1100

Phone: 1-800-421-3481 TDD: 1-877-521-2172 Fax: 1-202-245-6840 /email: OCR@ed.gov

Every Student Succeeds Act - (ESSA) - Parent Information

Schools in Cocke County:

Bridgeport Elementary
Ben Hooper Vocational
Centerview Elementary
Cosby Elementary
Cosby High
Cocke County Adult
Cocke County High
Del Rio Elementary
Edgemont Elementary
Orassy Fork Elementary
Northwest Elementary
Parrottsville Elementary
Cocke County Adult
Cocke County Alternative
Smoky Mtn. Elementary

The Cocke County School System, in partnership with parents and community, seeks to provide a safe environment, to meet individual student needs and successfully prepare all students to become productive and responsible citizens.

Michael Manney Moore, Director of Schools
Casey Kelley, Asst. Director of Schools
Jason Kerley, Safety Supervisor
Amanda Waits, Instructional Supervisor
Kathy Holt, ESSER Director, Special Projects Supervisor
Kristy Overholt, Federal Programs Director, Parent Involvement
Patrick O'Neil, Attendance Supervisor, Title X (Homeless Liaison)
Bryan Douglas, Adult Education, Migrant
Lisa Kelley, Food Service Supervisor

305 Hedrick Drive Newport, TN 38721

Central Office Phone: 423-623-7821 Central Office Fax: 423-625-3947

https://cockecountyschools.org/